



MINUTES OF A STATED MEETING OF THE SESSION

DATE: MONDAY, OCTOBER 30, 2017

LOCATION OF MEETING: DISCUSSION CLASS ROOM

Class of 2018		Class of 2019		Class of 2020	
<input checked="" type="checkbox"/>	Ed Campbell	<input checked="" type="checkbox"/>	D.R. Beeson	<input checked="" type="checkbox"/>	Mike McCalmont
<input checked="" type="checkbox"/>	John Grindstaff	<input type="checkbox"/>	Jerry Cole	<input checked="" type="checkbox"/>	Charles Parker
<input checked="" type="checkbox"/>	Charles Herndon	<input checked="" type="checkbox"/>	Emily Jordan	<input checked="" type="checkbox"/>	Charles Spears
<input type="checkbox"/>	Jane O'Connor				

Present: X  
 Absent, excused: Cole  
 Absent: O'Connor

Minister present: The Reverend Mr. Louis Imsande

Others present: Ms. Jerry Urse

The meeting was called to order at 7:05 P.M. by moderator Louis Imsande.

The clerk declared a quorum present.

**Opening Prayer and Devotional:**

The moderator opened the meeting with prayer. Mr. Imsande read from the Scriptures, Romans 13:8-10, wherein Paul writes to the Christians in Rome challenging them to embrace the law of the prophets... *“Love your neighbor as yourself.”* <sup>10</sup> *Love does no harm to a neighbor.* Therefore love is the fulfillment of the law. Mr. Imsande posed the question, 'How does the law of the prophets apply to the members of session as leaders of the ministries of FPC JC?' Mr. Imsande suggested an answer to that question... 'Members of session lead with love.'

**Pastoral Care:**

The moderator led those present in prayer for the concerns of Betsy Bridgforth, the death of her mother; Dr. Lee Malone, in rehab for injuries sustained in a fall; Dottie Landis, the death of her husband Dick Landis; Catherine Lee, the death of her mother; Kathy Dodd.

**Events of Note at FPC JC for the period September 25, 2017 through October 22, 2017:**

- Dismissal:  
Ritchie, Sarah Marie Howell to Buckhead Church, Atlanta, Georgia 30326 (September 26, 2017).
- Marriage:  
None
- New Member:  
None
- Pulpit Supply:  
None
- Sacrament of Baptism:  
None
- Translated to the Church Triumphant:  
None

**Approval of the Order of Business:**

The clerk put the question to members of session, 'Do you find the agenda for this meeting to be complete?'  
Session by consent approved the agenda with a request to amend placed on the floor by Mr Imsande;

- To amend 'Communications from the Senior Pastor to Session' to include Mr. Imsande's distribution of documents pertaining to various ministries and administrative function of FPC JC.

**Review of the Minutes of the Previous Meeting(s) of the Session:**

Session by unanimous voice vote on motion by Mr. Grindstaff, second Mr. Beeson, approved the minutes of the stated meeting occurring September 26, 2017 following motion to amend by Mr. McCalmont;

- To correct the listing of the leader of the 'Local Missions Ministry Team' to Mr. Michael McCalmont.
- To correct the listing of the leader of the 'Global Missions Ministry Team' to Mr. Michael McCalmont.

**Review of the Minutes of the Annual Meetings of the Corporations:**

Session, in its role as the board of directors of the corporations holding the real property of First Presbyterian Church, Johnson City, Tennessee, by unanimous voice vote on motion by Mr. McCalmont, second Mr. Spears, approved the minutes of the annual meetings of the members of First Presbyterian Church, Johnson City, Tennessee, Inc. and First Presbyterian Church, Johnson City, Tennessee, II, Inc., occurring October 22, 2017.

**Communications from the Staff to Session:**

No staff report

**Communications from the Clerk to Session:**

None

**Communications from the Senior Pastor to Session:** The Senior Pastor;

Distributed to those present; 'Pledge Cards' for the commitment of monetary gifts by members of session to the 2018 budget of FPC JC, document with chart of the structure and membership of the committees of FPC JC, document with chart of the structure of the committees of FPC JC stating the vision and purpose of each committee.

**Communications from the Diaconate to Session:** Ms. Jerry Urse, moderator, reported;

- Advised the Diaconate is developing the schedule for those who will welcome members and guests to the various worship services and other events at FPC JC.
- Advised a person serving on the Diaconate is being sought to serve as chair of the Compassion Committee.
- Advised the Diaconate is in discussions to select a gift, and the process of the distribution of the gift, that will be given to visitors attending the various worship services and other events at FPC JC.
- The Diaconate last met September 21, 2017; minutes of the meeting previously provided.

**Committees of the Session:**

**Glorify:**

GLORIFY Committee: Dr. Jerry Cole, chair. No report.

The committee last met October 10, 2017; minutes of the meeting provided.

**Grow:**

- GROW Committee: Ms. Emily Jordan, chair, reported;
  - Preschool Ministry: Ms. Mary Craig Hart, board chair. No report.  
The board of directors last met October 25, 2017; minutes of the meeting provided.
  - Children's Ministry: Dr. Charles Parker, leader, reported;
    - The FPC JC 'Trunk or Treat' Halloween event was very well attended.
    - The ministry team will next meet Wednesday, November 8, 2017.
    - An update on the programming of the Children's Ministry, dated May 22, 2017, previously provided.
    - The team last met December 7, 2016; minutes of the meeting previously provided.
  - Student Ministry: Mr. John Grindstaff, leader, reported;
    - The ministry team has submitted its 2018 'asking budget' recommendation to Mr. Imsande.
    - The ministry team last met September 20, 2017; minutes of the meeting to be provided.
  - Discipleship Ministry: Ms. Emily Jordan, leader. No report.  
The ministry team last met February 7, 2017; minutes of the meeting previously provided.

**Go:**

- GO Committee: Mr. Michael McCalmont, chair, reported;
  - Local Missions Ministry: Mr. Michael McCalmont, leader;
    - There will be a church-wide member 'work day' Saturday, November 4, 2017.

- The ministry team last met September 17, 2017; minutes of the meeting previously provided:
- Global Missions Ministry: Mr. Michael McCalmont, leader;
  - Sponsors for students at St. Innocents School, Bellevue, Haiti, will be sought during the 'Alternative Gift Fair' occurring at FPC JC, Sunday, December 3, 2017. The cost is \$120.00 for one scholarship for one student for one school year.
  - The 'Commissioning Service' for the members of the mission team traveling to Bellevue, Haiti will occur during each morning worship service Sunday, November 5, 2017. The team will depart Wednesday, November 8 and return to Johnson City Monday, November 13, 2017.
  - The ministry team last met October 17, 2017; minutes of the meeting provided.
- Community Outreach Ministry: Ms. Jane O'Connor, co-leader. No report.  
The team last met February 2016; minutes of the meeting not provided.

**Administration:**

- Personnel Committee: Dr. Richard McGowan, chair. Mr. Grindstaff reported;
  - The committee authorized a one-time stipend of \$6,000.00 be paid to Mr. Larry Dodd as compensation for his temporary assumption of the duties and responsibilities of the Church Business Administrator.
  - The committee last met October 17, 2017; agenda for the meeting provided.
- Stewardship Committee: Mr. Charles Herndon IV, chair. Mr. Spears reported;
  - The committee recommended for session's consideration and action Mr. Mickey Onks be elected to serve as Treasurer of FPC JC for officer year 2017-2018; as set forth in section G-10.0401 of the *Book of Order of the Presbyterian Church (USA)*. Session by unanimous voice vote approved the committee's recommendation concerning Mr. Onks to serve as Treasurer of FPC JC.
  - The committee recommended for session's consideration and action Mr. Josh Self be elected to serve as Assistant Treasurer of FPC JC for officer year 2017-2018; as set forth in section G-10.0401 of the *Book of Order of the Presbyterian Church (USA)*. Session by unanimous voice vote approved the committee's recommendation concerning Mr. Self to serve as Assistant Treasurer of FPC JC.
  - The committee last met October 24, 2017; minutes of the meeting provided.
  - The committee previously met October 17, October 03, and September 26, 2017; minutes of the meetings provided.
  - The financial report for the month ended 30SEP2017 to be provided.
- Long Range Planning Committee: Mr. Ed Campbell, chair, reported;
  - The committee has authorized the installation of security panels in the openings of the stair tower on the southeast corner of the building. The tower provides access to the FPC Pre-School and the second floor Worship Center. The approximate cost of the panels, installed, is \$9,450.00. Included in this work and cost is a new, and more appropriately located, access gate at the FPC Pre-School playground.
  - The committee is reviewing cost proposals to remediate several problems with the existing copper gutters on the Sanctuary Building addition.
  - The committee is working with donors who will be participating in the cost of new playground equipment to be used by the Children's Ministry program. The new playground equipment will be located within the bounds of the Eliason Fellowship Junction.
  - The committee last met October 11, 2017; minutes of the meeting to be provided.
  - The committee previously met October 4, 2017; minutes of the meeting to be provided.

**Ad Hoc:**

There were no ad hoc committees at the time of this meeting.

**Unfinished Business:**

Mr. Imsande placed on the floor for session's consideration and action the requirement for session to elect an elder of FPC JC to serve as clerk of session for officer year 2017-2018; as set forth in section G-9.0203.b of the *Book of Order of the Presbyterian Church (USA)*. On motion by Dr. Parker, second Mr. Beeson, session by unanimous voice vote elected elder Ed Campbell to serve as clerk of session for officer year 2017-2018.

**New Business:**

- Mr. Campbell, acting in the current secretary of the corporation's stead, called to order a meeting of the members of the session to serve in their capacity as members of the board of directors of the corporation First

- Presbyterian Church, Johnson City, Tennessee, Inc. Mr. Campbell declared a quorum present. Mr. Campbell then stated the election of the officers of the corporation for the 2017-2018 officer year is in order. On motion by Dr. Parker, second Ms. Jordan, the members of the board of directors of the corporation elected by unanimous voice vote Mr. Charles T. Herndon, IV, to serve as president, and Mr. Arthur Fowler, Jr., to serve as secretary and treasurer, both during FPC JC officer year 2017-2018.
- Mr. Campbell, acting in the current secretary of the corporation's stead, called to order a meeting of the members of the session to serve in their capacity as members of the board of directors of the corporation First Presbyterian Church, Johnson City, Tennessee, II, Inc. Mr. Campbell declared a quorum present. Mr. Campbell then stated the election of the officers of the corporation for the 2017-2018 officer year is in order. On motion by Dr. Parker, second Ms. Jordan, the members of the board of directors of the corporation elected by unanimous voice vote Mr. Charles T. Herndon, IV, to serve as president, and Mr. Arthur Fowler, Jr., to serve as secretary and treasurer, both during FPC JC officer year 2017-2018.
- Mr. Imsande placed on the floor for session's consideration and action the need to have persons authorized by session to perform transactions on the behalf of FPC JC involving the purchase or the sale of equities and the purchase or the sale of securities during officer year 2017-2018. On motion by Mr. Campbell, second Mr. McCalmont, session by unanimous voice vote approved Mr. Larry Dodd, Mr. Charles T. Herndon, IV, Ms. Emily Jordan, and Mr. Charles A. Spears to make the aforementioned transactions on the behalf of FPC JC during officer year 2017-2018.

**Member Concerns:**

- Mr. McCalmont requested session be updated on the actions FPC JC is taking to provide a secure environment for the staff, members, and visitors to FPC JC properties. Mr. Imsande advised a new, comprehensive, electronic security system was installed two years ago having numerous alarm points and cameras monitoring the interior and the exterior of the building. Mr. Imsande further advised an ad hoc committee is actively working to incorporate recommendations put forth by security specialists during a workshop attended by Mr. Gary Arner, Mr. Wesley Reed, and Mr. Ed Campbell. Mr. Campbell advised exterior lighting is being updated to provide increased illumination in the rear parking lot and at building access points.
- Mr. McCalmont noted the code for the electronic locks at the entrance to the Welcome Center and at the entrance to the elevator lobby at the rear of the building have not been changed in a lengthy period of time.

**Adjournment and Closing Prayer:**

There being no further business the meeting was adjourned at 8:15 P.M.; closing prayer by Dr. Parker.

END of MINUTES

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THE REVEREND MR. LOUIS IMSANDE, MODERATOR

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ED CAMPBELL, CLERK OF SESSION

**THE NEXT STATED MEETING OF SESSION WILL OCCUR TUESDAY, DECEMBER 12, 2017 @ 7:00 P.M.**

ELDERS WHEN UNABLE TO ATTEND A SESSION MEETING ARE TO CALL THE CHURCH OFFICE AND REQUEST AN EXCUSED ABSENCE.