



MINUTES OF A SPECIAL MEETING OF THE SESSION

DATE: TUESDAY, JANUARY 15, 2019

LOCATION OF MEETING: THE HOLSTON ROOM

Class of 2019		Class of 2020		Class of 2021	
<input checked="" type="checkbox"/>	D.R. Beeson	<input checked="" type="checkbox"/>	Mike McCalmont	<input checked="" type="checkbox"/>	Tom Borthwick
<input checked="" type="checkbox"/>	Jerry Cole	<input checked="" type="checkbox"/>	Charles Parker	<input checked="" type="checkbox"/>	Brian Johnston
<input checked="" type="checkbox"/>	Emily Jordan	<input checked="" type="checkbox"/>	Charles Spears	<input checked="" type="checkbox"/>	Beth Lowe
				<input checked="" type="checkbox"/>	Sam Repass

Present: X
 Absent, excused: None
 Absent: None

Moderator present: The Reverend Ms. Diana Moore

Others present: E. Campbell, clerk of session; Dr. Richard McGowan, chair, Personnel Committee; Mickey Onks, Church Treasurer

The meeting was called to order at 7:00 P.M. by moderator Moore.

The clerk declared a quorum present.

Opening Prayer and Devotional:

The moderator opened the meeting with prayer. Ms. Moore referenced the Lectionary of the Presbyterian Church (USA) (daily readings) and the Apostle Paul's letter to the Christians in Corinth. The writer states in 1 Corinthians 12, verses 7-8, *'Now to each one the manifestation of the Spirit is given for the common good. 8 To one there is given through the Spirit a message of wisdom, to another a message of knowledge by means of the same Spirit'*. We receive the gifts for the common good and we should appreciate the gifts of others as we are all part of one church.

Approval of the Order of Business:

(The business of a special meeting, as set forth in the call for the special meeting, cannot be amended.)

Communications from the Clerk to Session:

None

Communications from the Moderator to Session:

None

Committees of the Session:

Administration:

- Personnel Committee: Dr. Richard McGowan, chair, reported;

Dr. McGowan placed on the floor for session's consideration and action the *Ministry Information Form* (MIF) prepared by the Personnel Committee. The content of the form was downloaded to the computer of the 'Church Leadership Connection' (CLC) of the Presbyterian Church (USA) as an element of the search that resulted in the hiring of Dr. Coker. Dr. McGowan advised when the revised MIF is approved by the session it will be submitted to the Committee on Ministry (COM) of Holston Presbytery for that body's review and recommendation. The CLC will activate the MIF on receipt of attestation of session's approval and the approval by the COM of Holston Presbytery. The computer's program will then match

the MIF of FPC JC with the stored Personal Information Forms (PIF) of well-suited Ministers of the Word and Sacrament who desire employment as interim pastors. The matches will be made available to the Personnel Committee. Session on motion by Mr. McCalmont, second Ms. Jordan, approved by a vote of 9 aye, 1 abstention, the Ministry Information Form of FPC JC with the following amendments:

- On motion by Mr. Repass, second Mr. Beeson, session reduced the maximum effective salary stated under 'Compensation and Housing' topic from \$90,000.00 to \$80,000.00 by vote of 7 aye, 2 nay, 1 abstention.
- On recommendation from the Personnel Committee session added the Reverend Dr. John W. 'Jay' Coker to the list of references for FPC JC and removed the Reverend Dr. Richard Fifield from the list of references for FPC JC by unanimous voice vote.

The *Ministry Information Form* will be revised to incorporate the approved amendments.

Unfinished Business:

None

New Business:

The clerk placed on the floor the items of business set forth in the call for the special meeting of session:

- Dr. Richard McGowan, Personnel Committee chair, reported on his meeting on January 8, 2019 with members of the staff of FPC JC. Ms. Jane O'Connor and Dr. Tom Borthwick, members of the Personnel Committee, attended the meeting. Dr. McGowan advised Dr. Coker had recommended to the Personnel Committee The Reverend Mr. Tim Meredith be appointed Worship Leader and temporary Head of Staff of FPC JC in the absence of an Interim Pastor. Dr. Coker had further recommended Mr. Meredith be employed to work 20 hours per week at FPC JC in the aforementioned capacities.

Dr. McGowan stated the Personnel Committee's recommendation that Mr. Meredith be employed as stated. Mr. Repass expressed concern about the appropriateness of session asking Mr. Meredith to undertake such arduous duties. The committee's recommendation failed to gain approval of session by a vote of 1 aye, 8 nay, and 1 abstention.

Mr. McCalmont placed on the floor for session's consideration and action his recommendation that elders of FPC JC (volunteer to) serve as the Worship Leader for the worship service commencing at 11:00 A.M. on Sunday's and Bible study time Wednesday evenings. Each elder so volunteering will commit to serve in that capacity for a period of one month. Session on motion by Mr. McCalmont, second Mr. Spears, approved elders of FPC JC serving as Worship Leader as set forth by vote of 8 aye, 2 abstentions.

- Dr. Cole advised Ministers of the Word and Sacrament are contracted to serve as pulpit supply through the month of April 2019.
- Members of session stated their assessment of their experience with Dr. Jay Coker.
- Mr. Mickey Onks presented the financial report for the year ended 31DEC2018; the church received pledged and other revenues totaling \$739,818.23, the church expenditures totaled 795,396.39.
- Mr. Mickey Onks presented the results of the stewardship campaign for calendar 2019; 90 family units returned pledges to the 2019 budget of FPC JC totaling \$579,934.00.
- Dr. Parker reported on the activities of the Committee on Committees. On motion by Dr. Parker, second Dr. Borthwick, the Committee on Committees was charged to fill committee rosters, assess and establish committee responsibilities, and finalize the structure of the committees by unanimous voice vote.
- Session by common consent postponed to a future meeting of the session discussion on the following:
 - Consideration of and action on committee budgets for 2019.
 - Report of expenditures during calendar 2018 from the FaithLift account and proposed expenditures during calendar 2019 from that account.
 - Consideration and action on processes to improve communication of information on ministries of FPC JC to members of the congregation.
 - Consideration and action on processes to improve timely distribution of pertinent church documents.

Pastoral Care:

The clerk led those present in prayer for the concerns of Dorman Stout, Larry and Jo Ann Miller, Jay and Sharon Coker, Larry and Kathy Dodd, Will Vincent, Davis Garrison, Jim Hillman, and Odie and Nancy Major.

Adjournment and Closing Prayer:

There being no further business the meeting was adjourned at 9:05 P.M. on motion by Ms. Lowe, duly seconded; closing prayer by Ms. Moore.

END of MINUTES

THE REVEREND MS. DIANA MOORE, MODERATOR

ED CAMPBELL, CLERK OF SESSION

THE NEXT STATED MEETING OF SESSION WILL OCCUR TUESDAY, JANUARY 22, 2019 @ 7:00 P.M.

ELDERS WHEN UNABLE TO ATTEND A SESSION MEETING ARE TO CALL THE CHURCH OFFICE AND REQUEST AN EXCUSED ABSENCE.